

# *West Ascension Parish Hospital*

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## *Service District*

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Jessica Soileau Canning, Interim CEO  
Secretary and Treasurer

Board of Commissioners:  
William "Bill" Dawson, Chairman  
Glen Price, Vice-Chairman  
Charie Mitchell Levy, Board Member  
Tanya Scott Mitchell, Board Member  
Falcon Mire, Board Member

**Wednesday**

**February 28, 2024**

**6:00 pm**

**Ascension Parish Courthouse**

**300 Houmas St. Donaldsonville, La 70346**

### **BOARD OF COMMISSIONERS MEETING**

## **AGENDA**

- I. Call to Order**
- II. Roll Call**
- III. Public Comment**
- IV. Reading and Approval of Minutes of January 25, 2024.**
- V. Reports of Standing Committees**
  - A. Monthly Reports
    - 1. Financial Report
    - 2. Sales Tax Report
    - 3. Medical Executive Committee
    - 4. Utilization Review
    - 5. Operative and Invasive Committee
    - 6. Emergency Room Committee
    - 7. Safety Committee
    - 8. Leadership Team
    - 9. Administrative
  - B. Chairman Report.

**VI. Old Business**

- A. Update on the status of the Chauvin Invoices and Contract.
- B. Update on Inspection by Baton Rouge General Hospital/Louisiana Independent Hospital Network Coalition LLC. (LIHNC)
- C. Update on RFP Status for Community Needs Assessment and Hospital Needs Assessment.
- D. By Laws Review/Update – Bill Bourgeois, Atty.
- E. Applications for Review and Approval for Temporary Privileges.
  - 1. Gruezke, MD

**VII. New Business**

- A. Applications for Review and Approval for Temporary Privileges.
  - 1. Sharp, MD
- B. Consideration of the 2023/2024 Capital and Operations Budget for approval by the Ascension Parish Council.
- C. Consideration of approval of a contract
  - 1. Search for Hospital DirectorConsideration of approval of a contract between West Ascension Hospital Service District (WAHSD) and SSA, Consultants (SSA) to provide advertisement and other assistance to hire a permanent Chief Executive Officer and provide partnerships to assemble an RFI to gauge interest in partners to participate with WAHSD on their major facility expansion.
- D. Appointment of Mr. Malcolm Dugas as the bond attorney for the Board.
- E. Expedite the purchase of a Hospital Van and funding for this service.
- F. Administrator Travel Expenses

**VIII. Executive Session**

**LAWSUITS UPDATES**

- A. Board of Commissioners vs. Ascension Parish / No. 138830 23<sup>rd</sup> Judicial District Court.
- B. Update on Diggs & Causey vs. Prevost.
- C. Patient Lawsuits Junior & Mitchell

**IX. Adjournment**

**PREVOST MEMORIAL HOSPITAL  
BOARD OF COMMISSIONERS MEETING**

This is a confidential report as it is a report of this Board of Commissioners and the exercise of its functions.

**DATE:** January 25, 2024

**TIME:** 6:00 pm

**PLACE:** Prevost Memorial Hospital Dining Room

**MEMBERS:**

Mr. William “Bill” Dawson, Chairman  
Mr. Glen Price, Vice Chairman  
Mrs. Charie Mitchell Levy, Secretary/Treasurer  
Mrs. Tanya Scott Mitchell, Board Member  
Mr. Falcon Mire, Board Member  
Mrs. Jessica Canning, Interim Administrator

**OTHERS PRESENT:**

Jessica C. Landry, Administrator’s Assistant

**ABSENT:**

**HOSPITAL ATTORNEY:** Kenneth Dupaty.

**GUEST:**

**I. CALL TO ORDER**

A. The meeting was called to order by William (Bill) Dawson, Chairman at \_\_\_\_ pm.

**II. ROLL CALL**

A.

**III. PUBLIC COMMENT**

A.

**IV. READING AND APPROVAL OF MINUTES:**

- A. There was no objection to the minutes of the January 25, 2024, meeting as distributed. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes as written.

**V. Reports of Standing Committees**

**A. Monthly Reports**

**1. Financial Report (See Attachment 1)**

- a. The monthly financial report was presented by Mrs. Jessica Soileau Canning. On a motion by \_\_\_\_\_ and a second by \_\_\_\_\_, the financial report was accepted as presented.
- b. Complaints  
There were no complaints received in December 2023.
- c. Pending Litigation

NAME	FILED	CLOSED
Henry Mitchell	07/17/23	
Jonathan Junior	11/07/2023	

**2. Sales Tax Report (See Attachment 2)**

- a. Mrs. Jessica Soileau Canning gave this report to the Board. The total sales taxes collected for the month of November 2023 was \$153,195.25 This total showed an increase from November 2022.

**3. Medical/Executive Committee (Attachment 3)**

- a. Mrs. Jessica Soileau Canning read this report to the Board. The MEC met on 1/23/2024 and approved the doctors due for recredentialing.

**4. Utilization Review (See Attachment 4)**

a.

SOCIAL SERVICES	Jan 2024
Patient Visits	2
Consultations	0
Observations	2
Referrals	1

b.

MEDICAL REVIEW	Jan 2024
Medicaid Admits	0

c.

MONTHLY DENIALS	Jan 2024
Denials	0

d.

<b>PHYSICIAN QUALITY PROBLEMS</b>	<b>Jan 2024</b>
Acute / Observation Chart	0
Hospice Charts	0
Swing Charts	0
An incomplete chart would be missing one or more of the following: H & P, Discharge Summary, Unsigned Orders.	

e. Notice of Facility Quality Problems: None for January 2024.

f. Notice of Admission Denial: None for January 2024.

g.

<b>MEDICARE / LHCR REVIEW</b>	<b>Jan 2024</b>
Acute	0
Swing	0
Hospice	0
Inpatient Charts Requested for Review	0

h.

<b>QA/I REVIEW</b>	<b>Jan 2024</b>
<b>ADMISSIONS</b> (Observations not included)	
Acute Admissions	0
Observations	0
Swing Admissions	0
Hospice Admissions	0
<b>DISCHARGES</b>	
Acute Discharges	
● Acute Discharged - Home	0
● Acute Discharged – Another Facility	0
● Acute Discharged – Nursing Home	0
● Acute Discharged – Swing	0
● Acute Discharged – Hospice	0
● Acute Discharged – Left AMA (against medical advice)	0
Swing Discharges	0
Hospice Discharges	0
<b>DEATHS</b>	
Acute Deaths	0
Swing Deaths	0

Hospice Deaths	0
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The Medical Staff/MEC accepted this report as presented.

**3. Operative and Invasive Procedures Committee**

a. Wound Care Clinic

<b>WOUND CARE CLINIC</b>	<b>Jan 2024</b>
Patients seen	59
Specimen submitted	0

Mrs. Canning also pointed out that the quality of care for the wound care clinic is 98.5%, which is higher than the 95.5% average.

b. Emergency Department

<b>EMERGENCY DEPT.</b>	<b>Jan 2024</b>
Specimens received	0

c. Pathologist Review

<b>PATHOLOGIST REVIEW</b>	<b>Jan 2024</b>
Wound Care Specimens	0
OP/Emergency	0
Non-Gyn Cytologies	0

The Medical Staff/MEC accepted this report as presented.

**4. Emergency Room Committee**

a. The Medical Executive Committee reviewed the minutes of the Emergency Room Committee meeting.

There were no objections to the minutes as presented.

<b>ER STATS</b>	<b>Jan 2024</b>
Total Patients Registered	463
Total Patients Seen	461
Admissions	0
Observations	4
Transfers to another facility	24
Code	0
Positive Outcomes	0
Expired (DOA)	2
AMA	9
Left without being seen (includes triage)	2
Left prior to triage	1
Eloped (LDTX)	6
Returns to ED within 72 Hours	10
Returns w/same symptoms	6

Returns w/different symptoms	4
Patients received x-rays	138
# of x-rays	176
Interpretations differed from radiologist.	0
# of patients received CT Scans	51
# of CT scans	55
Interpretations differed from radiologist.	0
Cardiac Thrombolytic administrations	0
Stroke Thrombolytic administration	0

<b>Monthly ER Test Totals/Positive Results January 2024</b>			
<b>Test Name</b>	<b>Total orders</b>	<b>Positive Results</b>	<b>% Positive</b>
Flu A&B, Rapid	144	32	22.2%
Strep A, Rapid	97	11	11.34%
RSV ( $\leq 18$ yrs. & $\geq 60$ yrs)	15	2	13.33%
COVID-19 Swab, PCR/NAA	146	18	12.3%

The Lab also reported there were zero (0) patients without armbands.

The Medical Staff/MEC accepted this report as presented.

**5. Safety Committee (1/1/2024 to 1/31/2024)**

a. Committee Reports

1. Environment of Care

	<b>Environment of Care Plans</b>	<b>Date Tested /Checked</b>
1.	Equipment Management Plan	
	❖ Kenwood P25 Radio Test	N/A
	❖ Generator Test	1/31/2024
2.	Safety/Risk Management Plan	
	❖ No activity – will continue to monitor	On Going
3.	Utilities Management Plan	
	❖ Line Isolation Test	1/31/2024
	❖ Medical Gas Testing	1/31/2024

4.	Fire Prevention Plan/Life Safety Management Plan	
	❖ Fire Extinguisher Inspection	1/31/2024
	❖ Oxygen Cut Off Valves	1/31/2024
	❖ Fire Marshall Annual Visit (ANNUALLY)	12/13/2023
	❖ Ground Fault Testing & Hospital Electrical Panels	1/31/2024
5.	Security Management Plan	
	❖ No activity – will continue to monitor	Ongoing
	❖ Egress Lights Testing	1/31/2024
6.	Hazardous Materials and Waste Management Plan	
	❖ Emergency Showers	1/31/2024
7.	Emergency Management Plan	
	❖ No activity – will continue to monitor	On going

2. Reports

a. Incident Reports

Jan 2024	
INCIDENTS	No. of Incidents
➤ Employee	2
➤ Physician	0
➤ Outpatient	1
➤ Visitor	0

b. General Safety

1. The annual Safety Skills electronic version is being monitored for completion by employees. This includes Sexual Harassment and Ethics. The email has been sent, please complete these courses as soon as possible.
2. The lights in both parking lots will be fixed within the next few weeks.
3. The CT machine is not connected to the main generator. We must have an electrician correct this to avoid diversion during power outages. We are searching for a qualified electrician.
4. Mark Maurice with Acadian Ambulance came out to inspect the Helipad. We are now in compliance with regulations.





**D. Capital Budget (See Attachments 18-A and 18-B)**

**E. By Laws Update**

**VII. New Business**

**A. Review of Joint Commission Violations from Last Survey. (See Attachment 19)**

**B. Review of Violations from Last Audit. (See Attachment 20-A and 20-B)**

**C. Action Plan Outlining the Work to be Performed at PMH. (See Attachment 21)**

**D. Board Credentialing (See Application for Membership Attachment)**

**E. Applications for Review and Approval for Temporary Privileges. (See Attachment 22)**

1. Applications for Review and Approval for Temporary Privileges and Reappointments.

	Company	Specialty	Requested
Dr. Andrew Gruezke	Blue Angels	ER/Hospitalist	Temporary Privileges
Dr. Andrey Yusupov	StatRad	Virtual Radiology	Full Privileges

**F. Blue Angels Amendment/Review (See Attachment 23 and 23-B)**

**G. Administrator Travel Expenses (See Attachment 24-A, 24-B and 24-C)**

**VIII. Executive Session**

It was moved by \_\_\_\_\_ and seconded \_\_\_\_\_ to go into executive session at \_\_\_\_\_ pm.

**LAWSUIT UPDATES**

**A. Lynn Landry vs. Prevost**

**B. Board of Commissioners vs. Ascension Parish. (See Attachment 25)**

Formal Resolution to Approve Bill Bourgeois as Special Counsel to the Board in Reference to Lawsuit Prevost Board v. Ascension Parish No. 138830 23<sup>rd</sup> Judicial District Court.

**C. Update on Diggs & Causey vs. Prevost. (See Attachment 26)**

Michael Causey and Patricia Skinner Diggs v. West Ascension Parish Hospital Service District d/b/a Prevost Hospital Memorial, and Vince Cataldo, Civil Action 3:22-cv-1018-BAJ-EWD in the United States District Court for the Middle District of Louisiana.

On a motion by \_\_\_\_\_ and seconded by \_\_\_\_\_, the Executive Session ended at \_\_\_\_\_ pm.

**IX. Adjournment**

- A. There being no further business to discuss, a motion for adjournment was made by

\_\_\_\_\_, seconded by \_\_\_\_\_ and the motion carried.

\_\_\_\_\_  
William “Bill” Dawson, Chairman.

\_\_\_\_\_  
Mrs. Jessica Soileau Canning, Secretary