

**PREVOST MEMORIAL HOSPITAL**

**BOARD OF COMMISSIONERS MEETING**

This is a confidential report as it is a report of this Board of Commissioners and the exercise of its functions.

<b>DATE:</b> August 26, 2021
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**TIME:** 12:00 Noon

**PLACE:** Prevost Memorial Hospital Conference Room

**MEMBERS:**

- Dr. Michel Hirsch, Chairman
- Dr. Glenn Schexnayder, Vice Chairman
- Mr. Glenn Robert, Treasurer
- Mr. Michael Medine, Recording Secretary
- Mr. A.J. Gomez, Commissioner
- Mr. Vince Cataldo, Administrator

**ABSENT:**

- Mr. Michael Medine
- Dr. Glenn Schexnayder
- Ms. Loretta Larvadain

**OTHERS PRESENT:**

- Ms. Nobie Landry, CFO

**HOSPITAL ATTORNEY**

Mr. Larry Buquoi

**GUEST:**

**I. CALL TO ORDER**

A. The meeting was called to order by Dr. Michel Hirsch, Chairman at 12:00 Noon.

**II. Roll Call**

A. Absent: Mr. Michael Medine, Dr. Glenn Schexnayder and Ms. Loretta Larvadain

**III. Public Comment**

A. None

**IV. READING AND APPROVAL OF MINUTES:**

A. There was no objection to the minutes of the July 29, 2021 as distributed. The minutes were accepted as individually read.

**V. REPORTS OF STANDING COMMITTEES:**

**A. MONTHLY REPORTS**

1. Financial Report

a. The monthly financial report was presented by Ms. Nobie Landry. On a motion by Mr. A.J. Gomez and a second by Mr. Glenn Robert, the financial report was accepted as presented.

2. Sales Tax Report

- a. Ms. Nobie Landry gave this report to the Board. The total sales tax collected for the month of June 2021 was \$160,152.41. This total showed an increase from June 2020.

3. Medical Staff/MEC Committee

- a. Mr. Vince Cataldo read this report to the Board. Mr. Glenn Robert motioned to accept this report as presented. Dr. Glenn Schexnayder seconded the motion and the motion carried.

4. Utilization Review Committee:

- a. Social Services: Ms. Jamekco Lewis reported 0 patient visits (0-Covid Patients) and 0 consultations in July 2021 on 2 Acute, 0 Hospice, and 0 Swing admissions.
  
- b. Medicaid Review: There were 2 Medicaid admits in July 2021.
  
- c. Monthly Report of Denials: None for July 2021.
  
- d. Notice of Physician Quality Problems: There were 0 Acute/Observation Charts, 0-Hospice charts and 0-Swing charts that were incomplete for the month of July 2021.
  
- e. Notice of Facility Quality Problems: None for July 2021.

- f. Notice of Admission Denial: None for July 2021.
- g. Medicare/LHCR Review: There were 0 Acute, 0 Swing and 0 Hospice hospital discharges in July 2021.

LHCR did not request any inpatient charts for review this month.

- h. QA/I Review: There were 2 Acute, 0 Swing and 0 Hospice hospital admissions in July 2021. There were 8 observation admissions in July 2021. The acute inpatient admits were screened against the PI criteria and 0 variances were found, 0 Patients were transferred, 0 Patients were readmitted within 31 days of prior admit and 0 Patients exceeded the approved length of stay before being transferred to the Swing unit or discharged. There were 0 variances from June 2021 to review.

NOTE: These stats may reflect reclassifications.

- i. Discharges for the Month of July 2021: There were 0 Acute, 0 Swing and 0 Hospice discharges in July 2021.

There were 0 Acute discharges this month.

There were 0 Acute deaths this month.

There were 0 Hospice discharges this month.

There were 0 Hospice deaths this month.

There were 0 Swing discharges this month.

There were 0 Swing deaths this month.

The Board accepted this report as presented.

#### 5. Operative and Invasive Procedures Committee

##### a. Wound Care Clinic

1. There were 64 patients seen in the wound care clinic in July 2021.

2. There were 0 specimens from the wound care clinic submitted in July 2021.

##### b. Emergency Department

1. There were 0 specimens received from the emergency department in July 2021.

##### c. Pathologist Review

1. There were 0 specimens received from the wound care clinic in July 2021.

There were 0 specimens from the OP/Emergency department.

There were no non-gyn cytologies performed this month.

The Board accepted this report as presented.

6. Emergency Room Committee:

a. The Board reviewed the minutes of the August 2021 Emergency Room Committee meeting covering statistics for the month of July 2021. There were no objections to the minutes as presented.

**See attached.**

a. Statistics (July Statistics)

680 Total Patients

2 Admissions/ 8 Observations

16 Transfers to another facility

0 Mortalities

0 Codes

0 Positive results

11 AMA

13 Left without being seen—includes triage

7 Left prior to triage

11 Eloped (LDTX)

24 Returns to ED within 72 Hours

(12 with same symptoms, 12 different symptoms)

132 Patients received 153 x-rays

1 Interpretation differed from radiologist

Physician #8 – 1 discrepancy

51 Patients received 69 CT Scans

0 Interpretations differed from radiologist

0 Cardiac Thrombolytic administrations

0 Stroke Thrombolytic administration

The Board accepted this report as presented.

## 7. Safety Committee

Period Covered—July 1-31, 2021

### a. Committee Reports

#### 1. Environment of Care

##### a. Equipment Management Plan

1. The Hear radio test was completed successfully in July 2021.

2. The monthly generator test was performed on July 15, 2021.

3. The emergency power generator test was performed by Mr. Sidney Goetz.

##### b. Safety/Risk Management Plan

1. There was no activity to report at this time. We will continue to monitor.

### c. Utilities Management Plan

1. The line isolation test was completed successfully on July 15, 2021.

### d. Fire Prevention Plan/Life Safety Management Plan

1. There was no activity to report at this time. We will continue to monitor.

### e. Security Management Plan

1. There was no activity to report at this time. We will continue to monitor.

### f. Hazardous Materials and Waste Management Plan

1. There was no activity to report at this time. We will continue to monitor.

g. Emergency Management Plan

1. There was no activity to report at this time. We will continue to monitor.

2. Reports

a. Incident Reports

1. There were no employee incidents during this time period.
2. There were no physician incidents during this time period.
3. There were no outpatient incidents during this time period.
4. There were no visitor incidents during this time period.

b. Security Report

1. There was no new information to report at this time. We will continue to monitor.

c. Recalls

1. There were no drug recalls reported by Pharmacy in July 2021. Pharmacy reports recalls on a quarterly basis.

There were no other recalls in any other department reported in July 2021.

d. General Safety

1. There was no activity to report at this time. We will continue to monitor.



b. Old Business

1. We are in a COVID-19 pandemic and are daily assessing the OEP portal. We are following the guidelines from the Governor of Louisiana and the President of the United States. We are still following the visitor COVID-19 Policies. Each department in the hospital is also checking daily temperatures on employees. This should be followed and if any issues occur contact our Infection Control Nurse.

c. New Business

1. None

The Board accepted this report as presented.

8. Administrative

a. Complaints

1. There was one complaint received in July 2021.

a. There was a complaint received for Nursing Service. This complaint was forwarded to the DON on 8/2/21. This complaint has not been resolved.

Date of complaint: 7/29/21

Patient# 634869

2. A complaint received on June 28, 2021 for the Dietary Department was resolved on July 15, 2021.

b. Pending Litigation

**FILED      CLOSED**

1. Kaiden LeBlanc      09/28/12

2. James Mulvey      10/04/19

3. Lynn Landry      08/19/20

4. Stephen Brandly 09/28/20

## **B. QUARTERLY REPORTS**

1. None

## **VI. OLD BUSINESS**

### **A. Recruitment and Retention (Ms. Loretta Larvadain)**

1. Mr. Vince Cataldo gave this report to the Board. The nursing department has been having ongoing problems with staff shortages since December 2020. We are still struggling to fill shifts. Advertising on Facebook, the hospital website and newspapers has not provided any candidates. Advantage Medical Professionals staffing agency has provided two nurses for a limited number of shifts per week. On June 30, 2021 we engaged with Southern Medical Staffing and they have not been able to fill a shift. A follow up report will be given at the next regular meeting.

### **B. Electronic Medical Records/Promoting Interoperability Program**

(Dr. Nagaratna Reddy) (Care South)

#### **1. Electronic Medical Record**

- a. Mr. Vince Cataldo gave this report to the Board. Athenahealth go live was August 6, 2019. Dr. Nagaratna Reddy and CareSouth requested an interface with our electronic medical record system. Dr. Reddy's interface has been completed for Lab, but we are still working on the x-ray portion (VASO is showing errors with pending and finalized results). CareSouth's interface is still on hold. There is no new information to report. A follow up report will be given at the next regular meeting.

## 2. Promoting Interoperability Program

a. Mr. Vince Cataldo gave this report to the Board. We filed for exception for the 2020 Promoting Interoperability Program because we did not meet the requirements. We did receive an exception for 2020. We are currently not meeting Meaningful Use (Promoting Interoperability Program) (See Attached). Administration met with Dr. Punukollu, Mr. Austin Prejean, Ms. Lizabeth Simoneaux and Mr. Chase Walker to resolve this issue. Following this meeting a Prevost representative contacted Ms. Michel Carter (Athenahealth) to resolve our problems. A follow up report will be given at the next regular meeting.

## C. C T Scan Services

1. Mr. Vince Cataldo gave this report to the Board. There were 99 CT Scans performed on 79 patients in July 2021. There were 51 emergency patients, 27 outpatients and 1 inpatient scanned. Of the 99 scans performed 69 emergency scans, 29 outpatient scans and 1 inpatient scan was performed. There were 4 patients scanned for cardiac calcium scoring. There were 14 bone density studies done in July 2021. There were no low dose CT lung cancer screenings.

## D. Tele-Stroke

1. There was one (1) mock stroke patient and zero (0) stroke patients seen in the emergency room in July 2021. Thrombolytics were not administered. The robot was not utilized.

## E. La. Health Care Quality Forum/La. Health Information Exchange (LAHIE)

1. Mr. Vince Cataldo gave this report to the Board. They are still working on the interface. This interface also involves Orchard (Lab System). An update was made to the

Athena/Orchard interface. We are waiting on LAHIE to complete their part. A follow up report will be given at the next regular meeting.

F. Hospital Improvements and Renovations (Mr. Henry Chauvin & Mr. Glenn Higgins)

1. Mr. Vince Cataldo gave this report to the Board. There is no new information to report at this time. A follow up report will be given at the next regular meeting.

G. Adjacent Property

1. Mr. Larry Buquoi gave this report to the Board. The second dismissal hearing was held on July 12, 2021. Judge Cody Martin dismissed Mr. Claude Legendre's appeal. Mr. Legendre must take a writ by August 25, 2021 for this to continue. Mr. Steve Irving has sent the necessary paper work to Mr. Richard Derbes to complete the title insurance. This will start on August 26, 2021. A follow up report will be given at the next regular meeting.

H. Detox Services (Inpatient Withdrawal Management)

1. Mr. Vince Cataldo gave this report to the Board. There is no new information to report at this time. A follow up report will be given at the next regular meeting

I. National Fitness Campaign

1. Mr. Vince Cataldo gave this report to the Board. There is no new information to report at this time. A follow up report will be given at the next regular meeting.

J. Drainage Impact Study (GSA Proposal)

1. Mr. Vince Cataldo gave this report to the Board. Ms. Kimberly Koehl (GSA) (Mckim & Creed) sent a supplemental agreement for Drainage Impact Study Revisions. Once this agreement was approved work resumed on this study. A follow up report will be given at the next regular meeting.

## K. Mammography

1. Mr. Vince Cataldo gave this report to the Board. There were 48 mammograms performed in July 2021. We are continuing to send reminder letters and follow ups. A follow up report will be given at the next regular meeting.

## L. COVID-19

1. Mr. Vince Cataldo gave this report to the Board. Currently all employees and patients are having a temperature screening at the 2 admit locations in the building. Face masks are also being provided to everyone. We will continue to monitor the COVID-19 situation and remain within all required regulations.

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2. Mr. Vince Cataldo gave this report to the Board. Prevost Hospital's lab is performing a Nucleic Acid Amplification test for COVID-19 in-house. Records reveal the following test results as of August 25, 2021.

### NAA (Nucleic Acid Amplification) Commercial & In-house Testing

3606 Tests performed

842 Positive results

2764 Negative results

0 Pending

(23% positive findings)

### In-House Testing (Antibody)

This in-house antibody testing was discontinued on

January 28, 2021. Total = 691

The lab has thus far obtained 4,297 tests. In-house Antibody testing began on April 4, 2020, commercial testing began on March 16, 2020 and in-house NAA testing began on September 24, 2020. The in-house antibody test is no longer available at Prevost.

M. Update PMH Hand Book (Ms. Stacey Nichols)

1. Mr. Vince Cataldo gave this report to the Board. There is no new information to report at this time. A follow up report will be given at the next regular meeting.

N. Get Updated Equipment

1. Ventilators/New Equipment

a. Mr. Vince Cataldo gave this report to the Board. Mr. James Breaux has decided to request a new pulmonary function machine for his department. A request for proposals is in progress. Mr. Breaux is trying to obtain a second proposal. Most companies want to do a demo before making a proposal. The pandemic is interfering with this process. A follow up will be given at the next regular meeting.

O. Employee Matters (Ms. Stacey Nichols)

1. Salary Survey

a. Mr. Vince Cataldo gave this report to the Board. Other adjustments to the payroll will be made as soon as time permits. There is no new information to report at this time. A follow up report will be given at the next regular meeting.

P. Surplus Property (Mobile Home)

1. Mr. Vince Cataldo gave this report to the Board. The mobile home has been demolished and will be moved to the adjacent property and burned a little at the time. We

are waiting for the property to be cleared through the courts. The property should be cleared shortly after the August 26, 2021 deadline. A follow up report will be given at the next regular meeting.

#### Q. West Ascension Parish

1. Mr. Vince Cataldo gave this report to the Board. The wellness center feasibility study is in progress. Mr. A.J. Gomez and Mr. Vince Cataldo were part of this process. A follow up report will be given at the next regular meeting.

#### R. Health Fair

1. Mr. Vince Cataldo gave this report to the Board. Due to the increase in COVID-19 cases, the annual health fair has been postponed until the situation changes.

#### S. Board Members' Terms

1. Two Board members' terms expired in June 2021. The Personnel Committee (APG) has not done interviews to appoint or reappoint to fill these vacancies. Board members' terms do not expire until replacements are chosen to replace the active members. The personnel committee scheduled virtual interviews for August 23, 2021 and canceled. These interviews have been rescheduled for August 30, 2021. A follow up report will be given at the next regular meeting.

## **VII. NEW BUSINESS**

### A. Applications for Review and Approval of Provisional Privileges

1. The following applicants were presented to the Board for review and approval of provisional privileges.

a. James W. McGee, M.D.; Virtual Radiology

b. Gregory Wolfe, M.D.; Virtual Radiology

Following a review of the applicants, Mr. A.J. Gomez motioned to approve the applicants for provisional privileges. Mr. Glenn Robert seconded the motion and the motion carried.

#### B. Applications for Review and Approval of Full Privileges

1. The following applicants were presented to the Board for review and approval of full privileges.

a. Claude Craighead, M.D.; ER/Hospitalist

b. Sean D. Kalagher, M.D.; Virtual Radiology

Following a review of the applicants, Mr. A.J. Gomez motioned to accept the applicants for full privileges. Mr. Glenn Robert seconded the motion and the motion carried.

#### C. Application for Review and Reappointment

1. The following medical staff members completed a reappointment packet to begin the mandatory process for a two-year reappointment. The medical staff members' reappointment packets were given to each Board member for review.

a. Joan H. Sutcliffe, M.D.; Virtual Radiology

b. Allen Missoi, M.D.; Virtual Radiology

c. Peerapod Chiowanich, M.D.; Virtual Radiology

This will be voted on next month following MEC approval.

#### D. Postlethwaite & Netterville Engagement

1. Mr. Vince Cataldo gave this report to the Board. An engagement letter from Postlethwaite & Netterville for the Annual Independent Audit was received recently. Following a brief review by the Board Mr. Glenn Robert motioned to accept pending Mr. Larry Buquoi's approval. Mr. A.J. Gomez seconded this motion and the motion carried.



## **VIII. EXECUTIVE SESSION**

A. No executive session was called.

## **IX. CONTINUING EDUCATION**

A. A copy of the following articles was given to each Board member.

1. Printed Material

a. Numbers don't lie—vaccine effective

(The Advocate 7/22/21)

b. Fauci fears that a variant worse than Delta is coming

(The Advocate 8/5/21)

c. Doctors fear they'll have to ration care

(The Advocate 8/6/21)

d. Southern parishes see most growth in La.

(The Advocate 8/13/21)

e. La. man pleads in Miss. health care scheme

(The Advocate 8/14/21)

f. FDA Authorization for mRNA Vaccine Dosing in the  
Immunocompromised

(8/13/21)

g. Booster shots likely to be OK'd

(The Advocate 8/18/21)

## **X. ADJOURNMENT**

- A. There being no further business to discuss, a motion for adjournment was made by Mr. Glenn Robert. The motion was seconded by Mr. A.J. Gomez.

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**Dr. Michel Hirsch, Board Chairman**

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**Mr. Vince Cataldo, Administrator/Secretary**